

Bates Weston visitors guide – Covid-19, Health and Safety measures

To reassure visitors to our offices, we confirm the following:

- If you are experiencing a high temperature, dry cough or fever or have flu like symptoms or any of the known Covid-19 symptoms, then do not attend Bates Weston and you should contact 111 as soon as possible.
- You should follow the office guidelines to wash your hands and use hand sanitiser as requested by our reception staff and as detailed on the signs at the door on entry and around the office.
- Wash your hands when you arrive and also depart from the office.
- In line with [government mandatory guidance](#) if you visit the office, a face covering should be worn and you should bring your own face covering with you.
- You should follow social distancing rules as required and advised.
- Anti-bacterial sanitiser will be available around the office.
- Where appropriate anti-bacterial wipes will be available for your use.
- Rooms will be well ventilated and windows opened where appropriate.
- Desks in interview and meeting rooms will be cleaned after use.

The Covid-19 Secure/Safe Risk Assessment prepared by Bates Weston is available upon request.